



**Office of the Mayor-President**  
Purchasing Division

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Parish of East Baton Rouge  
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July 28, 2021

**ADDENDUM NO. 1**

City of Baton Rouge  
Parish of East Baton Rouge

**20008-A21-12**

**City of Baton Rouge-Parish of East Baton Rouge  
PROGRAM MANAGEMENT SERVICES FOR THE CLEANING AND IMPROVEMENTS  
TO EAST BATON ROUGE PARISH STORM WATER CONVEYANCE STRUCTURES**

Proposal Submission Deadline: August 10, 2021

Closing Time: 2:00 p.m.

Your reference is directed to **RFP 20008-A21-12 –City of Baton Rouge-Parish of East Baton Rouge, PROGRAM MANAGEMENT SERVICES FOR THE CLEANING AND IMPROVEMENTS TO EAST BATON ROUGE PARISH STORM WATER CONVEYANCE STRUCTURES**, which is scheduled to open at 2:00 p.m., C.S.T. on August 10, 2021.

**Schedule of Events/Deadlines Updated to:**

- The Proposal Opening Date and Submission Deadline has been extended to **August 13, 2021 at 2:00 p.m.**
- The Deadline to Receive Written Inquires has been extended to **August 2, 2021 at 2:00 p.m.**
- The Deadline to Answer Written Inquires has been extended to **August 5, 2021**

**Proposer Qualifications and Experience Revised to:**

- **Proposer Qualifications and Experience:** All Program Managers bidding on this work shall comply with all provisions of the State Licensing Law for Contractors, R.S. 37:2150-2163, as amended, for all public contracts. It shall also be the responsibility of the General Contractor to assure that all subcontractors comply with this law. We desire Program Managers to hold an active commercial license issued by the Louisiana State Licensing Board for Contractors in the classification of one or more of the following classifications: **INDUSTRIAL CLEANING AND WASTE HANDLING (PREFERRED) or HIGHWAY STREET AND BRIDGE CONSTRUCTION**; Proposers may also be a licensed engineer or a licensed engineering firm. Licensed Contractors or Licensed

REQUEST FOR PROPOSAL NO. 20008-A21-12-City of Baton Rouge-Parish of East  
PROGRAM MANAGEMENT SERVICES FOR THE CLEANING AND IMPROVEMENTS TO  
EAST BATON ROUGE PARISH STORM WATER CONVEYANCE STRUCTURES

Questions and Responses

(Addendum No. 1)

**Engineering Firms or License individuals should show their license number on the face of the sealed proposal envelope if applicable.**

This section should provide information on the Proposer's historical background and experience on drainage maintenance or drainage construction projects, including the Proposer's previous experience with proposed joint ventures and key Subcontractors. The Proposer's background should include: the number of years that the company has been in existence and the Proposer's history and experience working with the proposed joint venture or major Subcontractors on storm drain / canal cleaning and debris removal.

**The following revisions / changes are to be incorporated into the RFP**

**9.0 Scope of Work**

**2.0 Changed to “Technical Assistance” from “Technical Disaster Recovery Assistance”**

2.1 Program Management Assistance: As part of and in support of the debris removal, processing and disposal services above, the Program Manager shall provide technical assistance to the City/Parish. The Program Manager shall assist the City/Parish in the identification and documentation of expenditures eligible for reimbursement by Federal and State agencies and in the submission of official request for Project Worksheet inspection.

2.2 Reimbursement Assistance: The Program Manager shall provide assistance to the City/Parish in the City/Parish's effort for Federal and State reimbursement. The Program Manager shall maintain and provide all records, disposal tickets, field inspection reports and other data sufficient to provide substantiation of Federal and State reimbursement applications.

**10. Evaluation and Selection**

**Qualifications and Experience (Possible 15 Points)**

- Company's years of experience in debris removal
- Company's experience as Prime Program Manager and debris removal, including necessary license
- Experience in removal and disposal of hazardous material, HHW and bio-hazardous waste, including necessary license

**This addendum is hereby officially made a part of the referenced solicitation and should be acknowledged.**